



SOUTHERN ALLEGHENIES
MUSEUM OF ART

Residency Budget Worksheet
Museum Healthcare Partnership

Southern Alleghenies Museum of Art
P.O. Box 9, Loretto, PA 15940
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Please type or print clearly in ink:

Eligible Expenses are residency expenses which are eligible for a 50% matching grant from SAMA. This includes artist fees and mileage. Additional funding may be granted for materials. Please contact SAMA Education Coordinator to discuss availability for supplies.

I. Planning & Residency Days

- Number of Planning Days (maximum of 3 days for a 20 day residency, maximum of 1 day for 10 day residency) (A) _____
- Number of Residency/Teaching Days (min. of 17 days for a 20 day residency) (B) _____
- Total Number of Days (A+B) (C) _____
- Artist Fee per Day (min. \$195, artist/host are free to negotiate a higher fee) (D) \$ _____
- Total Artist Fees [(C) X (D)] (E) \$ _____

II. Travel Expenses

- Mileage: (only applicable when artist travels 50 miles or more, one way, to residency site)*
- Miles per Day (from mile one, if over 50 miles) (F) _____
- Total Mileage [(C) X (F) X \$0.51] (G) \$ _____

III. Total Eligible Expenses

- (E + G) (H) \$ _____

IV. Funding Requested

- Amount Requested from SAMA (cannot be more than half of Total Eligible Expenses) (I) \$ _____
- Amount of Matching Funds (must be at least half of Total Eligible Expenses) (J) \$ _____
- Administration Fee (10% of J) (K) \$ _____
- Total Funds paid by Organization (J+K) (L) \$ _____

Source of Matching Funds: _____

Matching Funds are: Secured Pending

*Please be sure to check mileage for an artist before submitting a Residency Request Form. SAMA cannot guarantee money for mileage due to the uncertainties of grants. SAMA uses mapquest.com to verify mileage.

**Administration Fee is 10% of Total Eligible Expenses (J)